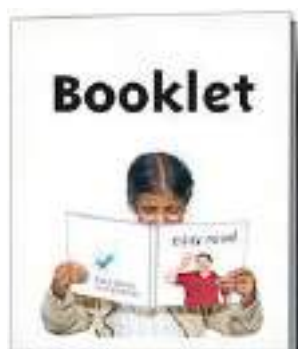


A guide to your safeguarding meetings

Easy read version



This booklet tells you about your adult safeguarding meetings.



Introduction



This leaflet tells you about safeguarding adults meetings, what they are and how you can be involved.



You or someone who knows you, are worried about your safety. This is what we call a safeguarding concern.



Your views and wishes are important to us. We need to know what you want us to do.



Our job is to work with you and make sure you are safe and then see if there is anything we can do to make things better for you.

This is called safeguarding.



Safeguarding meetings are held so that we can:



- Find out what happened



- Hear from you what you want



- See if we need to do anything to make you safe

The First meeting



Will decide if an investigation is needed.



Who we need to speak to.



When it will be done.

Can you attend your safeguarding meetings?



Yes

And you can bring someone with you if you want to.

That person might be your advocate.



Or you can ask someone else to attend for you.



If you do not attend a meeting, we will always tell you afterwards what was discussed and what will happen next.



Everyone is very careful with information, so we will not invite someone to a meeting where we have to discuss other people's personal details.

Who else will be at the safeguarding meetings?



I will always attend your meetings.

Other people might also be invited if they can help – like a police officer, nurse, or a housing officer.

Will I see any of the reports written for my safeguarding meetings?



Yes – I will show you my report and make sure you understand it. You can tell me if I have got anything wrong.

How should I prepare for my safeguarding meetings?



Think about what you want from the meeting.



Read the reports and ask someone to help you if you don't understand them.



Make sure the place where the meeting is, is OK for you.



Ask who else has been invited.

The following people have been invited to the safeguarding meeting on.....

Name	Who they are



Make a note of any questions you want to ask or anything you want to say.

My Questions and notes

The following people have been invited to the safeguarding meeting on.....

Name	Who they are



Make a note of any questions you want to ask or anything you want to say.

My Questions and notes

Help and Support

If you have any questions, you will be able to get in touch with a person who will help you.



My name is:

.....

You can get in touch with me by:



Phone



Email



You can get in touch with me at these times:

.....

