

Political/ Board Leaders - Terms of Reference



Purpose

The Political/ Board Leaders are the Leader of Solihull Council, Police and Crime Commissioner and Integrated Care Board Chair. Their role is to:

- Have joint and equal responsibility for multi-agency safeguarding arrangements in Solihull;
- Ensure that this joint and equal responsibility for safeguarding children in Solihull is recognised as a key priority for their organisation;
- Show strong leadership in overseeing the multi-agency arrangements to help and protect children including support and challenge from the Independent Scrutineer;
- Commit their agency to the agreed actions of the SSCP and work together to unblock any issues/ concerns that are escalated;
- Hold the Lead Safeguarding Partners to account for setting and delivering the strategic plan and priorities for the multi-agency arrangements;
- Act as a team, as opposed to a voice for their agency alone;

Responsibilities

The Chair will:

- call meetings and ensure that suitable arrangements are made to host the meeting including the provision of administrative support;
- ensure an agenda is drafted and circulated along with any other relevant documents including actions;
- ensure notes and actions are taken at each meeting.

Political/ Board Leaders have committed to:

- attend meetings and come prepared to offer support, direction and challenge;
- have joint and consistent arrangements in place for the communication of multi-agency activity and progress against our improvement journey.

Frequency of Meetings

Meetings will be held on a bi-monthly basis. Political/ Board Leaders may request an additional special meeting or series of meetings. Officers from other areas of the businesses may be invited to attend meetings, as required.

Each meeting will be pre-arranged to an agenda which will be circulated in advance of the meeting along with any papers including actions. Separate discussions should take place for urgent matters that require an immediate response.

Governance

Governance arrangements are outlined in the Safeguarding Children in Solihull - Governance Map. LSPs will report to the Political/ Board Leaders, providing regular updates and escalating any issues at the earliest opportunity.

An annual assurance report will be produced by the LSPs on the effectiveness of multi-agency safeguarding for children in Solihull.

Relationships

SSCP Exec Group

DSPs

LSPs

Strategic Quartet